

Time sheets are due on Mondays by 11:59pm Eastern Standard Time  
 Due dates do not change if they fall on a holiday.

**Time Sheet and Reimbursement Schedule 2023**  
**VDC- AK-DC-MO-MT-NC-PA-VT**

<b>Pay Period</b>	<b>Pay Period Start Date</b>	<b>Pay Period End Date</b>	<b>Timesheet Submission Due Date</b>	<b>Payment Date</b>
1	11/13/2022	11/26/2022	11/28/2022	12/2/2022
2	11/27/2022	12/10/2022	12/12/2022	12/16/2022
3	12/11/2022	12/24/2022	12/26/2022	12/30/2022
4	12/25/2022	1/7/2023	1/9/2023	1/13/2023
5	1/8/2023	1/21/2023	1/23/2023	1/27/2023
6	1/22/2023	2/4/2023	2/6/2023	2/10/2023
7	2/5/2023	2/18/2023	2/20/2023	2/24/2023
8	2/19/2023	3/4/2023	3/6/2023	3/10/2023
9	3/5/2023	3/18/2023	3/20/2023	3/24/2023
10	3/19/2023	4/1/2023	4/3/2023	4/7/2023
11	4/2/2023	4/15/2023	4/17/2023	4/21/2023
12	4/16/2023	4/29/2023	5/1/2023	5/5/2023
13	4/30/2023	5/13/2023	5/15/2023	5/19/2023
14	5/14/2023	5/27/2023	5/29/2023	6/2/2023
15	5/28/2023	6/10/2023	6/12/2023	6/16/2023
16	6/11/2023	6/24/2023	6/26/2023	6/30/2023
17	6/25/2023	7/8/2023	7/10/2023	7/14/2023
18	7/9/2023	7/22/2023	7/24/2023	7/28/2023
19	7/23/2023	8/5/2023	8/7/2023	8/11/2023
20	8/6/2023	8/19/2023	8/21/2023	8/25/2023
21	8/20/2023	9/2/2023	9/4/2023	9/8/2023
22	9/3/2023	9/16/2023	9/18/2023	9/22/2023
23	9/17/2023	9/30/2023	10/2/2023	10/6/2023
24	10/1/2023	10/14/2023	10/16/2023	10/20/2023
25	10/15/2023	10/28/2023	10/30/2023	11/3/2023
26	10/29/2023	11/11/2023	11/13/2023	11/17/2023
27	11/12/2023	11/25/2023	11/27/2023	12/1/2023
28	11/26/2023	12/9/2023	12/11/2023	12/15/2023
29	12/10/2023	12/23/2023	12/25/2023	12/29/2023

Send time sheets, reimbursements, employee paperwork and check requests to:

ARIS Solutions  
 Veterans Department  
 PO Box 4409  
 White River Junction, VT 05001

OR

FAX: 1.802.295.9812  
<https://arissolutions.org/submit-timesheet/>

Veteran Directed Care Phone: 1-866-970-3301