

**VDC- North Carolina
Time Sheet and Reimbursement Schedule 2019**

Pay Period	Pay Period Start Date	Pay Period End Date	Timesheet Submission Due Date	Direct Deposit Date
1	12/2/2018	12/15/2018	12/17/2018	12/21/2018
2	12/16/2018	12/29/2018	12/31/2018	1/4/2019
3	12/30/2018	1/12/2019	1/14/2019	1/18/2019
4	1/13/2019	1/26/2019	1/28/2019	2/1/2019
5	1/27/2019	2/9/2019	2/11/2019	2/15/2019
6	2/10/2019	2/23/2019	2/25/2019	3/1/2019
7	2/24/2019	3/9/2019	3/11/2019	3/15/2019
8	3/10/2019	3/23/2019	3/25/2019	3/29/2019
9	3/24/2019	4/6/2019	4/8/2019	4/12/2019
10	4/7/2019	4/20/2019	4/22/2019	4/26/2019
11	4/21/2019	5/4/2019	5/6/2019	5/10/2019
12	5/5/2019	5/18/2019	5/20/2019	5/24/2019
13	5/19/2019	6/1/2019	6/3/2019	6/7/2019
14	6/2/2019	6/15/2019	6/17/2019	6/21/2019
15	6/16/2019	6/29/2019	7/1/2019	7/5/2019
16	6/30/2019	7/13/2019	7/15/2019	7/19/2019
17	7/14/2019	7/27/2019	7/29/2019	8/2/2019
18	7/28/2019	8/10/2019	8/12/2019	8/16/2019
19	8/11/2019	8/24/2019	8/26/2019	8/30/2019
20	8/25/2019	9/7/2019	9/9/2019	9/13/2019
21	9/8/2019	9/21/2019	9/23/2019	9/27/2019
22	9/22/2019	10/5/2019	10/7/2019	10/11/2019
23	10/6/2019	10/19/2019	10/21/2019	10/25/2019
24	10/20/2019	11/2/2019	11/4/2019	11/8/2019
25	11/3/2019	11/16/2019	11/18/2019	11/22/2019
26	11/17/2019	11/30/2019	12/2/2019	12/6/2019

Please assure that time sheets and other payment requests are submitted in a timely manner. Timesheets and invoices may be sent in as soon as the service has been provided. It is not necessary to wait until the due date.

Time sheets, reimbursements, employee paperwork and check requests received by the ARIS Solutions office after the due dates posted above will be processed with the next pay period.

Send to:
ARIS Solutions
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Questions?
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